

Minutes

Kingston Fire District
Board of Wardens' Meeting
28 June 2012

Present: Wardens Sandy Koerner, Elizabeth McNab and Vincent Rose. Also, present were Tax Collector Linda Mendillo, Treasurer Carleen Lefebvre, Chief Nathan Barrington and District Manager Jodi Hall.

Absent: Wardens Donald Cobb, Ina Sciabarrasi and Robert Drapeau, Director of Public Safety & Emergency Management URI

Call to Order: President McNab called the Board of Wardens' Meeting to order at 6:37 pm

Information/Comments/Questions from the Public: There was no information, comments or questions as no one from the public was present.

Motion: Rose made and Koerner seconded a motion to accept Minutes from the Wardens' Meeting: May 24, 2012.

The motion passed unanimously.

Tax Collector's Report:

Motion: Koerner made and Rose seconded a motion to accept the Tax Collector's Report.

Mendillo presented the Tax Collector's Report. The Board reviewed the report. Mendillo spoke about the upcoming Tax Sale. Letters will be mailed out in July. The Tax Sale is scheduled for September 27, 2012. There was no further discussion or questions.

The motion passed unanimously.

URI Report: Drapeau was not presented there was no URI Report. No motion was made.

Chiefs' Report:

Motion: Rose made and Koerner seconded a motion to accept the Chiefs' Reports.

Barrington presented a verbal report along with Deputy Chief Reed's report. There was no Maintenance Coordinator report. . Barrington told the Board that Major Stephen Baker of URI Police has been appointed the Interim Director of Public Safety & Emergency Management for URI as Drapeau retires June 30th. The Pharmacy building will be open soon. The new Rescue 6 is due to be in North Attleboro next week in order to be available for the Balloon Festival. There will be a Detail at the Balloon Festival again this weekend in order to manage man hours with the other Details the same weekend, mainly Steubenville. The Rotary Club has requested an operational incident plan for this year's Balloon Festival. Barrington also requested that the Board approve the purchase of a new refrigerator and freezer to get one step closer to updating the kitchen. Deputy Chief Reed provided a picture of the decal they would like to put on the new Rescue and asked for the Board's approval. There was no further discussion or questions

The motion passed unanimously.

Motion: Koerner made Rose seconded a motion to approve the decal for the new Rescue.

There was no further discussion or questions.

The motion passed unanimously

Motion: Rose made Koerner seconded a motion to purchase a new refrigerator and freezer.

There was no further discussion or questions.

The motion passed unanimously

Treasurer's Report:

Motion: Rose made and Koerner seconded a motion to accept the Treasurer's Report.

Lefebvre presented the Treasurer's Report for review. The Board reviewed the report. There was no further discussion or questions.

The motion passed unanimously.

Finance Committee up-date/report: The next meeting is scheduled for August 8, 2012 at 11:00 a.m. There was no further information. No motion was made.

New Business:

Accounts Receivables – URI Past Due

Hall spoke to the Board about the past due invoices with the University and the difficulties that come up to get them paid. It was decided that this issue should be put on the next Finance Committee Meeting's Agenda. There was no further discussion or questions. No motion was made.

Review of Policies and SOG

10-025 Medical Evaluations: Medical Clearance to Drive District Vehicles

Motion: Rose made Koerner seconded a motion to approve the Medical Clearance to Drive District Vehicles Policy to be posted.

The policy was reviewed. There was no further discussion or questions.

The motion passed unanimously

10-022 Use of District Lockers

Motion: Koerner made Rose seconded a motion to approve the Use of District Lockers Policy to be posted

The policy was reviewed. There was a one line added to the policy. There was no further discussion or questions.

The motion, with changes, passed unanimously

40G-012-12-17 Use of Reflective Vests Guideline

The Board reviewed the SOG. Barrington added an additional line to the end of the SOG and the Board asked that they last line be put in bold. There was no further discussion.

Motion: Koerner made Rose seconded a motion to repost the SOG with changes.

There was no further discussion or questions.

The motion passed unanimously.

Old Business: There was no old business. No motion was made.

Communications: There were no communications. No motions were made.

Information: Barrington informed the Board that he has yet to receive a reply regarding the 138 Project. Barrington and the Board held discussion regarding the Biscuit City Easement notice that they received in the mail. No motions were made.

Next Meetings and Events:

- August 8, 2012 at 11:00 AM at the KFD Station – Finance Committee Meeting (Wed)
- August 23, 2012 at 6:30 PM at the KFD Station – Monthly Wardens' Meeting
- September 27, 2012 at 6:30 PM at the KFD Station – Monthly Wardens' Meeting
- October 17, 2012 at 11:00 AM at the KFD Station – Finance Committee Meeting (Wed)
- October 24, 2012 at 6:30 PM at the KFD Station – Monthly Wardens' Meeting
- November 15, 2012 at 6:30 PM at the KFD Station – Monthly Wardens' Meeting
- December 6, 2012 at 6:30 PM at the KFD Station – Monthly Wardens' Meeting

Adjournment:

Motion: Rose made and Cobb seconded a motion to adjourn the meeting.

The meeting was adjourned at 7:35 p.m.

The motion passed unanimously.

Respectfully submitted,

Jodi Hall
District Manager